

**MINUTES OF LSP EXECUTIVE MEETING**  
**12.30 pm October 2012, West Lancashire Investment Centre**

**Present:**

▪ Cllr Ian Grant	Chairman
▪ Cllr Blake	Vice Chair
▪ Ch. Insp Kevin Boyce	Lancashire Constabulary
▪ Ian Cropper	Parish Councils' representative
▪ Cllr W Cropper	LCC
▪ Louise Dawson	West Lancashire College
▪ Greg Mitten	People & Communities TG
▪ Dave Tilleray	Community Safety Partnership
▪ Cllr Westley	LCC
▪ Kim Webber	Managing Director (Transformation) WLBC

**In attendance:** Sue Griffiths (LSP Secretariat)

**1. Apologies**

Angela Aspinwall-Livesey	Thematic Group (Children's Trust)
John Buck	Lancashire Fire and Rescue
Jane Cass	CL PCT
Councillor Forshaw	Thematic Group (Transport)
Steve Igoe	Edge Hill University
Alex McMinn	Older People's Partnership
Graham Slee	Southport & Ormskirk NHS
Councillor Owens	Education, Learning & Skills TG

**2. Declarations of Interest**

None

**For approval**

**3. Minutes of the Executive meeting, 25.05.12**

**ACTION:** agreed as an accurate record

**4. Matters arising**

In relation to Minute no. 8 of the meeting of 25.05.12, a question was raised by Louise Dawson. It was confirmed that the final payment of 2<sup>nd</sup> homes grant had been made to Marketing Lancashire,

**ACTION**

- That the Managing Director (Transformation) write to the Chief Executive Marketing Lancashire inviting her to make a presentation to the next meeting of the Executive and to bring to her attention the tourist attractions/activities and awards that have been achieved within the Borough.

**For note**

**5. Performance Reward Grant Project Updates** Report of LSP Secretariat

The Chairman expressed thanks to all involved with the West Lancs. Challenge/Apprentice Project. Greg Mitten and Louise Dawson provided an oral update on the project, referring to the passport scheme being ahead of schedule (215 issued by the end of September); events that had been held; support for young people and apprentice recruitment.

Dave Tilleray reported upon the current position in relation to the CCTV Project.

**ACTION:**

- Recommendations 2.1 – 2.4 noted updates and budget position.

**For note**

**6. 2<sup>nd</sup> Homes Funding Updates** Report of LSP Secretariat

Consideration was given to the report of the LSP Secretariat on the current position in relation to 2<sup>nd</sup> homes funding.

**ACTION:**

- Recommendations 2.1 – 2.4 noted updates and budget position and delegated decisions.

**For note**

**7. Thematic Group Update.** Report of LSP Secretariat

Consideration was given to the report of the LSP Secretariat on the current position in relation to Thematic Group projects.

**ACTION:**

- Recommendation.2.1 - The report was noted

**For decision**

**8. Future of the West Lancashire Local Strategic Partnership**

The Chairman referred to the deliberations of the Forum in relation to future partnership

arrangements.

**ACTION**

- That the following recommendations of the Forum be endorsed.

That the offer of secretariat role be accepted from CVS

That a task and finish group be convened (Louise Dawson, Ian Grant, Paul Cotterill, Shaun Walsh, Greg Mitten, Kevin Boyce)

That the T&F group be convened by Greg Mitten and put together proposed new framework, Terms of Reference etc so that it can be presented at the February 2013 Executive meeting.

**9. Chairman & Vice Chairman of the West Lancashire LSP – Report of the Secretariat**

Consideration was given to the report of the LSP Secretariat on proposed interim arrangements for Chairman/Vice Chairman of the LSP Executive from 19 November 2012.

**ACTION**

- That a departure from Rule 2.6 of the LSP Constitution be endorsed, and that Ian Grant and May Blake remain Chairman/Vice Chairman respectively, from 19 November 2012 for a term of office expiring in March 2013.

**For note**

**10. Fair Shares Project**

The Chairman introduced the Fair Shares Project Update report and expressed his thanks to all those involved with this successful project.

**ACTION**

- That the update report be noted with admiration.

**11. Any Other Business**

There were no items under this heading.

**12. Future meetings**

**8 February 2013 – 9.30 am WLIC Executive meeting**